

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: February 18, 2019
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:32pm
Members of Board Present: **Chairman – Clifford Ruth**
Vice Chairman – Richard Paul
Treasurer – Raymond McManus
Secretary – Wayne Hans
Commissioner – Frank Weindel
District Clerk – Kathleen Crockett
District Clerk – Tiffany Beach
Solicitor – Richard Tavani

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Ruth

All present

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. McManus seconded by Comm. Weindel to approve the January 21, 2019 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it

Correspondence – Cl. Beach

Incoming

We received a letter from Camden County to update the Memorandum of Understanding; Commissioner McManus did sign the requested form.

Outgoing

Treasurer’s Report – Comm. McManus

As of 02/18/19

| | |
|-------------------------------|------------|
| TD Bank General Checking | 52,500.02 |
| TD Bank Money Market Account | 644,242.29 |
| TD Bank Money Market Capital | 2,556.57 |
| TD Bank Payroll Checking | 11,511.91 |
| TD Bank LEA Dedicated Penalty | 5,576.36 |
| TD Bank LEA Trust Penalty | 16,055.50 |
| Petty Cash | 200.00 |
| Total Current Assets | 732,642.65 |

Motion made by Comm. Weindel seconded by Comm. Paul to accept the Treasurer’s Report as read. Any questions? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. McManus

Comm. McManus: In front of you, you have a list of 57 bills totaling \$ 33,071.67
Motion made by Comm. Paul seconded by Comm. Hans to approve the payment of bills.
Any questions? (hearing none) Roll call vote, all yes.

COMMITTEE REPORTS

Administration / Personnel – Comm. Ruth

Comm. Ruth: March 2nd I will be attending the NJ State Fire Districts Association in Howell.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth: The Fire Official's report for January 22 - February 18, 2019 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Acting Fire Official Timothy Shannon and Michael Brezee Fire Prevention Specialists.

Training Division – Comm. Ruth

Comm. Ruth: The Training report was read aloud, a copy is attached to the minutes. Respectfully submitted, Captain Dimitri, Captain Burns, Lieutenant Maldonado, Training Division.

Fire Department Equipment – Comm. Paul

Comm. Paul: Now that the budget passed, I am going to work with Chief Beeler and Deputy Chief Polifrone in regards to the equipment and turn out gear.

Turn-Out Gear – Comm. Paul

No report.

Recruitment / Membership – Comm. Paul

Comm. Paul: We have a new member being sworn in tonight for Fire Police, Desa Majchrzak.

Fitness Center – Comm. Paul

Comm. Paul: The new belt came in to fix the treadmill. That is going to be fixed some time tomorrow.

S.O.G.'s – Comm. Paul

Comm. Paul: I talked with Kathy today and she is going to update the SOG's on the website. Chief Beeler is going to get her the hard copy on the thumb drive. He has the updated version and he is going to get that to her.

Communications – Comm. McManus

Comm. McManus: Radios are in good shape. I ordered some batteries today for the Minitor 5's. I will hand out the rest of the 6's tomorrow night. We will have some extra pagers.

Apparatus – Comm. McManus

Comm. McManus: The Ladder was at First Priority for a week. It had a bunch of things done to it. The big thing was trying to get the air conditioning straightened out again.

Computers – Comm. McManus

Comm. McManus: Justin is looking into ordering a new computer for B1 for the day room. Evidentially it has been running slow. There are only 2 gigs or ram in it so he is going to upgrade that.

Sale of Assets – Comm. McManus

No report.

Assist Personnel – Comm. McManus

No report.

Budget – Comm. McManus

Comm. McManus: The budget passed. I'm going to sit down with the Chief and we're going to spec out the new pick up and get that ordered.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

Comm. Hans: Two physicals were done. That is all I have at this time

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

No report.

Insurance – Comm. Weindel

No report.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: I'm working on a couple of things that weren't done right from Action Uniform. I'll make sure that is taken care of.

Fuel – Comm. Weindel

Comm. Weindel: I received new Wawa cards. I'll be getting them out to the stations so that every truck and Chief's car has one.

Train Display – Comm. Weindel

No report

Chief's Report – Chief Beeler

Deputy Chief Polifrone: The report was read aloud by Deputy Chief Polifrone, a copy is attached to the minutes.

Comm. Ruth: When you set up the meeting with Remington and Vernick, please let the two Commissioners in charge when the meeting is so they can be included.

President's Report – Comm. Ruth

Comm. Ruth: Any President's present? (hearing none)

Borough of Lindenwold – Councilman DiDominico

Comm. Ruth: Councilman DiDominico is not present.

Solicitor – R. Tavani

Sol. Tavani: Good evening Mr. Chairman and Commissioners, we do have 1 swear in tonight and a closed session regarding professional contract. That is all I have for tonight.

Resolutions – Comm. Ruth

Comm. Ruth: Resolution 2019-01 Board of Fire Commissioners Fire District No. 1 to authorize Closed Session.

Do I have a motion?

Motion made by Comm. McManus, seconded by Comm. Paul. Any questions? (hearing none).

All in favor, ayes have it.

Old Business – Comm. Ruth

Comm. Ruth: Old Business? (hearing none)

New Business – Comm. Ruth

Comm. Ruth: Any new business?

Comm. Paul: I'd like to make a motion to increase the amount of the teller from \$100.00 to \$125.00 beginning 2019.

Motion made by Comm. Weindel, seconded by Comm. McManus. Any questions? (hearing none)

Roll call vote, all yes.

New Business – Cont.

Sol.Tavani swore in Desa Majchrzak., as Fire Police. Congratulations (applause)

Public Portion – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Weindel to open to the public. All in favor, ayes have it.

Dep. Chief Polifrone: I'd just like to say congratulations to the re-elected Commissioners. (applause)

Comm. Ruth: Anything else? (hearing none) Do I have a motion to close to the public?

Motion made by Comm. Hans seconded by Comm. Paul. All in favor, ayes have it.

Open to Commissioners – Comm. Ruth

Comm. Hans: Just would like to congratulate the newly reelected.

Comm. Ruth: Does anyone have anything else under Commissioners? (hearing none)

Closed Session – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Paul to go into Closed Session. All in favor, ayes have it.

Motion made by McManus, seconded by Comm. Weindel to come out of Closed Session. All in favor, ayes have it.

Adjourn - Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Paul to adjourn the meeting at 7:57pm.

All in favor, ayes have it.

Lindenwold Fire District No.1
Treasurer's Report
As of February 18, 2019

| | <u>Feb 18, 19</u> |
|-------------------------------------|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000 · CASH | |
| 1010 · TD Bank General Checking | 52,500.02 |
| 1011 · TD Bank Money Market Acco... | 644,242.29 |
| 1013 · TD Bank Money Market Capital | 2,556.57 |
| 1020 · TD Bank Payroll Checking | 11,511.91 |
| 1030 · TD Bank LEA Dedicated Pen... | 5,576.36 |
| 1040 · TD Bank LEA Trust Penalty | 16,055.50 |
| 1090 · Petty Cash | 200.00 |
| | <hr/> |
| Total 1000 · CASH | 732,642.65 |
| | <hr/> |
| Total Checking/Savings | 732,642.65 |
| | <hr/> |
| Total Current Assets | 732,642.65 |
| | <hr/> |
| TOTAL ASSETS | 732,642.65 |
| | <hr/> <hr/> |
| LIABILITIES & EQUITY | 0.00 |

FIRE MARSHAL'S REPORT

02/18/2019

January 22, 2019 to February 18, 2019

Inspections Completed

Phaze II Barber Shop
Chan's Garden Chinese
Lucas Laundry
Valley Discount
Clean Machine
Queen Nails
Lindenwold Beauty
Boost Mobile
Liberty Tax
Tony's Pizza
NV Nails
Red Apple Chinese
Cobblestone Software

Re- Inspections

D & D Boarding Home
Crown Fried Chicken (Blackwood road)
Wawa (white horse pike)
Pat's Pizza
All Smiles Day Care
Walgreen's (berlin rd.)
Walgreen's (chews landing rd.)
Marquise Jewelry
Jack's Donuts
Timber Ridge Apt
QT Nails
La Esperanza
Glen Oaks Auto
REM Group Home

Complaints Received 0 Imminent Hazards 0

Requested Response 2

February 13- 1801 Laurel Rd Apt 401 for a fire in the bathroom.

February 14- 311 Blackwood Clementon Rd vacant house



Lindenwold Fire Department
2201 Bangor Avenue
Lindenwold, NJ 08021
(856)-346-0935

February Training Report

In February the mandatories are almost all complete, on Tuesday February 19th the last remaining members will finish and everyone will be complete. The ESafety is also being completed ahead of schedule by most members. The only other drill this month was Ladder Company Operations held on February 12. Respectfully submitted, Captain/Training Officer DiMitri, Captain Burns, Lieutenant Maldonado.

January 22nd, 29th, & February 2nd
SCBA Mandatories
Station 60
Taught By: Deputy Chief M. Winters
LFD Members – 34
LSFD Members – 17
CFR Members – 13

February 12th
Ladder Company Operations
Training Room
Taught By: Captain A. DiMitri
LFD Members – 26
LSFD Members – 7
CFR Members - 12

CHIEFS REPORT

01/22/19-02/18/19

Calls for service – 76

Mutual aid – Clementon 15, Laurel Springs 1, West Berlin 1, Pine Hill 5, Chews Landing 1, Gibbsboro 1, Berlin Boro 1

Fire Police- 1

02/13 Timber Creek 401 – Small fire in apartment. Fm 63 notified

02/14 311 Blackwood Clementon Rd- Vacant dwelling fire well involved. Fm63 and 63A responded

We had 2 mutual aid working fires as well

Ladder was OOS for 1 week- Back in service

Duty crew operating with no issues.

As stated we started mandatory training. Online training thru safety has commenced and all personnel will be in compliance or gear will be pulled.

The department dinner was held with no issues

Meeting with Clementon Council and Alliance Chiefs on Feb 12th at Laurel Springs to discuss current status. Will elaborate further

New Member Desa Majchrzak will be assigned to Fire Police

Chief Polifrone and I are setting up a meeting with Remington and Vernick to review the findings of their studies thus far

Voorhees fire has reached out to me regarding working closely together. We are supposed to meet when Chief Demo can set a date.

Respectfully submitted

P.K Beeler

Chief

RESOLUTION 2019– 01

**Board of Fire Commissioners
Fire District No 1**

Resolution to Authorize Closed Session at 02/18/2019 meeting

WHEREAS, matters have come before the Board of Fire Commissioners as follows: Personnel and contract matters.

WHEREAS, the Open Public Meetings Act permits a Closed Session to discuss said matters;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners shall meet in Closed Session on 0218/19 at 7:30 pm or soon thereafter as the Board directs as part of its meeting to discuss said matters. Such Closed Session in connection with this personnel and contract matter shall not be disclosed; and

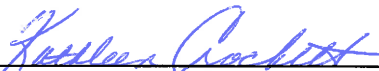
BE IT FURTHER RESOLVED that the public is hereby advised that formal action may or may not be taken on any matters disclosed in Closed Session when the Board enters into open session; and

BE IT FURTHER RESOLVED that the Board may take formal action on any other matters when it returns to open session.

Dated: 02/18/19



Clifford Ruth, Chairman



Attest: Kathleen Crockett, District Clerk